

ELIGIBLE STUDENT (ES) AUDITORS' REPORT

Non-School Days

1. School → Calendars → Dates
 - a. Filter: ES Audit Days in Session
 - b. Filter: Special Days (ES Audit)
 - c. Filter: Find by Date =? (shows days in/out of session)

Student Demographics

1. Student Top Tab
 - a. Field Set: ESAudit
2. Global Tab Top → Favorites > Student Contact
 - a. Field Set: ESAudit
 - b. Filter: Active Parents or Guardian

Admit Withdraw Reports

1. Reports → Other Jurisdiction → Enrollment Activity

Daily Attendance Info

1. Attendance → Daily History → Reports → Average Daily Attendance
2. Student Top Tab → Reports → Other Jurisdiction → BC Attendance History
3. Attendance → Daily History → Class History
 - a. Filter: Current School Year

Class Attendance Info

1. Attendance → Class History
 - a. Filter: ESAudit Unexcused Only